

ALERT



»»»»» A MONTHLY UPDATE FOR FRIENDS AND CLIENTS OF DOCTORS ACCESS

FEBRUARY 2008

INFORMATION EDIT Upgrade

March 1, 2008 is the deadline to omit Medicare Legacy/Pin numbers from your claim submissions! If you are not running DA Version 22.231 or higher, please download the latest version now. Step-by-step directions on downloading the latest version can be found on our support website at http://www.doctorsaccess.com/help/support-archive/gd_da-update092107.pdf. You must be running an active High-speed internet service to participate in downloading the latest DA update. If you do not have High-speed internet service, please contact our support line via phone at **615-383-0193**. Any cds mailed out to clients that do not have an active 'High-speed' internet service, will incur a minimal handling fee.

Upon successful completion of downloading and installing your DA Version 22.231 or higher, please be sure to review the step-by-step directions on removing your Medicare Legacy/Pin numbers located under our 'Alerts/Support News' section of our support site at www.doctorsaccess.com/help. The document will be titled, "**Remove Medicare Legacy from DA.**"

IMPORTANT Medicare Announcements

1. You may NOT submit claims without an NPI effective March 1, 2008 .
2. If you are an Incorporated Individual, which means that you file two tax returns; one for yourself and one for your business, you must have two NPIs, one Individual NPI and one Organization NPI. Delays in Medicare payments will occur if you do not have both NPIs included on claims effective March 1, 2008.
3. To apply for an NPI:
Apply online: <https://nppes.cms.hhs.gov>
Mail: NPI Enumerator, P.O. Box 6059, Fargo, ND 58108-6059
4. For questions about an NPI application:
Phone: **1.800.465.3203** and **1.800.692.2326** (TTY)
E-mail: customerservice@npienumerator.com
5. Additional NPI Information including important updates can be found:
<https://www.cms.hhs.gov/nationalprovidentstand>
6. Effective Immediately, Medicare will not take calls for report resubmissions. If you need a report put back in your electronic mailbox, send you request this via the website:
https://www.cignagovernmentservices.com/medicare_dynamic/edi/form2.asp

NEXT

Online Training Course

This FREE online class will be held March 18, 2008 from 11:00 a.m. – 12:00 p.m. (CST). The class will cover training on the following areas:

- Claim entry and submission
- Claim verification
- Correcting claims
- Running monthly/weekly claims reports

To register, please send an email request to **info@doctorsaccess.com**. An email response will be sent back to you, which will provide you with the direct weblink, login credentials, call-in telephone number and time information for the class.

DA Audit Service

Doctors Access is offering a personal “in-house” audit service for any and all offices interested. This service will include, but is not limited to:

1. Full system claim audit on outstanding claims.
2. Training on monthly audit reports to ensure no claims are left behind.
3. Training on monthly personnel audit reports.
4. Training on proper ‘checks and balances’ for claim submission and processing.

To have a DA System Audit completed for your office, please submit all request via email at **support@doctorsaccess.com** or submit a request via our online LIVE SUPPORT service at **www.doctorsaccess.com/help**. Fee for the Audit service will be \$150 for 2 hours onsite at your office (plus any applicable travel fees) or \$125 for 2 hours remote via online service.

